



COLORADO

**Department of
Regulatory Agencies**

Division of Professions and Occupations

Dental Hygienist (DH) Original License Application Checklist

This is a simplified checklist of what you need to submit with an application. Please do not begin your application until you have met licensure requirements as detailed in the laws and rules of your profession. An incomplete application will cause a delay in processing.

All applicants must:

- Submit payment of the required application fee via credit card. All fees are non-refundable and non-transferable.
- Provide information regarding other dental hygienist and healthcare licenses you may have held.
- Upload another state dental hygienist license, if applicable.
- Supply information detailing your dental hygienist education.
- Upload official school transcripts within your electronic application.
- Arrange for your passing score of the national examination administered by the Joint Commission on National Dental Examinations (JCNDE) to be sent to DORA's Office of Licensing.
- Provide a practice history for the last five years.
- Upload [name change documentation](#), if applicable.
- Answer general and [criminal history](#) screening questions and upload supporting documentation.
- Complete the Healthcare Professions Profile, including uploading supporting documentation.
- Attest to holding professional liability insurance.
- Arrange for your passing score of a clinical examination to be sent to DORA's Office of Licensing. For acceptable clinical examinations refer to [Colorado Dental Board Policy](#).

If you are applying through the **examination** method, you must attest to **one** of the following:

- I graduated within the last 12 months from an accredited dental hygiene program; OR
- I have active clinical practice of dentistry in one out of the last five years; OR
- I taught dental hygiene or dentistry in an accredited program for at least one of the last five years; OR
- I served in the military as a dental hygienist for one of the last five years; OR
- I passed a Colorado Dental Board approved clinical examination within the past year.

If you are applying through the **endorsement** method, you must attest to **one** of the following:

- I have had at least 300 hours of active clinical practice in dental hygiene in one of the last three years; OR
- I taught dental hygiene or dentistry, for at least 300 hours annually in one of the last three years; OR
- I engaged in military service as a dental hygienist. The experience I gained is similar to the requirements in [Colorado Board Dental Rule](#); OR
- I passed a Colorado Dental Board approved clinical examination within one year of the submission of my application.

State guidelines mandate that all applications expire one year from the date of submission. Failure to provide all required documents will result in your application expiring and will require you to file a new application with all new submitted documents and a new fee.